

ARIZONA DEPARTMENT OF EDUCATION

Tom Horne
Superintendent of
Public Instruction



School Finance
1535 W. Jefferson St.
Phoenix, AZ 85007
(602) 542-5695
(602) 542-3099 Fax

STATE OF ARIZONA

SCHOOL FINANCE MEMORANDUM 08-072

TO: District Superintendents, District Business Managers, and County School Superintendents

FROM: Philip Williams, Deputy Associate Superintendent

DATE: June 15, 2008

SUBJECT: June 15, 2008 Basic calculations for Equalization Assistance Report (APOR 55 - 1) and Equalization Assistance and Additional State Aid Detail Report (APOR 64)

Reminder: In accordance with HB 2620, chaptered as Laws 2008, Second Regular Session, Chapter 53, districts will not be receiving the June 15, 2008 equalization assistance payment until August 1, 2008. However, districts will receive the Additional State Aid portion of their payment by June 18, 2008.

The June 15, 2008 apportionment reports applicable to the FY2008 equalization payment for your school district are posted on your district's home page on the ADE web site (<http://www.ade.az.gov/districts/default.asp>). If you need help finding or viewing these reports please contact the ADE Training and Support Group at 602.542.7378 or toll free at 866.577.9636.

The following items have been included in the May 15, 2008 APOR calculations:

- **ADMS data:** These student counts reflect the results of the FY2007 processing of student detail data as of June 30, 2007, as well as any additional 15-915 corrections through May 27, 2008. Contact the Data Analysis team at 602.542.5695 or by email at (SchoolFinance@azed.gov) if you have questions or concerns regarding the student counts. If you require SAIS technical assistance, please complete the request form available on the System Training and Response (STaR) Team webpage at: <http://www.ade.az.gov/schoolfinance/STaR/>.
- **District Sponsored Charter School ADMS:** Student Counts are based on Fiscal Year 2008 100th day ADM, 100th day SPED and actual ELL data successfully submitted and processed by ADE as of 4:00 p.m. on Monday, March 31, 2008.
- **Rapid Decline, Audit Expense Adjustment and Type 03 HS Tuition:** All adjustments are included based on your submitted adopted budget as of July 15, 2007. Any changes to these amounts reflected on your adopted budget successfully submitted to ADE as of May 30, 2008 will be included on the district's June 15, 2008 equalization calculation. Please check the submission status of your budgets and budget worksheets. Per A.R.S. 15-905 (E), FY2007 adopted budgets should have been submitted electronically to the Arizona Department of Education by July 18, 2007. Instructions for checking the submission status can be located at <http://www.ade.az.gov/schoolfinance/FAQs/Default.asp>. If you have questions related to budget submission, please contact the budget team at SFBudgetTeam@azed.gov.

- **Transportation Support Level (TSL):** Revised Route and/or Vehicle Inventory Report adjustments submitted before May 27, 2008 are reflected in the June 15, 2008 equalization calculation. If you have any questions or concerns regarding the TRAN40-2 report or the decrease reflected in the TSL calculation on the APOR55-1 report, please contact Shirley Willis at (602) 542-8245 or by email at Shirley.Willis@azed.gov.
- **Advance Based on 100th Day Growth/ Advance Based on Growth:** Included for eligible districts submitting a signed growth request form found on ADE's web site at <http://www.ade.state.az.us/schoolfinance/Forms/GrowthForms/>. If the district submitted a form but did not receive growth reflected on page 2 of the APOR 55-1, it may be due to missing or late submission of student detail data.

If you have any questions regarding the content of your reports please contact Jill Barragan at 602.542.3303 or by email at Jill.Barragan@azed.gov. Any questions or concerns may also be emailed to the School Finance Inbox at SchoolFinance@azed.gov.